

## **EMPLOYMENT COMMITTEE**

**THURSDAY, 10TH MAY, 2018**

**PRESENT:** Councillor: D Cohen, H Hayden,  
J Heselwood, L Mulherin and M Rafique

### **1 Election Of Chair**

**RESOLVED** – That Councillor Mulherin be elected as Chair for the duration of the meeting.

### **2 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals against refusal of inspection of documents.

### **3 EXCLUSION OF PUBLIC**

**RESOLVED** – That Appendix 3 to the report entitled 'Appointment of Deputy Director Learning Services referred to in Minute No. 6 be designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(1) and (2) and on the grounds that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information by reason of the need to maintain the competitive nature of the interview process and to retain information submitted by individual applicants in confidence, as disclosure could undermine the process, future appointment processes, or the outcome on this occasion to the detriment of the Council's and public interest.

### **4 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

There were no declarations of disclosable pecuniary interests made at the meeting.

### **5 Apologies**

Apologies for absence were received from the Liberal Democrat Group.

### **6 GOVERNANCE ARRANGEMENTS REGARDING RECRUITMENT TO THE POSITION OF DEPUTY DIRECTOR - LEARNING**

The City Solicitor submitted a report which provided Members with an overview of the governance arrangements and format for this specific Employment Committee which had responsibility for recruitment to the post of Deputy Director – Learning.

**RESOLVED** –

- (a) To note the governance arrangements and format relating to the Employment Committee

- (b) The Council's requirements regarding the consideration and disclosure of confidential and 'exempt' information be noted

## 7 RECRUITMENT TO THE POSITION OF DEPUTY DIRECTOR - LEARNER

The Chief Officer (HR) submitted a report which outlined the process for the recruitment to the position of Deputy Director - Learning.

The Deputy Chief Officer (HR) was in attendance at the meeting in an advisory capacity. Also in attendance was a representative of "Proventure" who were undertaking the Executive search and selection process on behalf of the Council.

Having considered the submitted report and appendices, the Committee undertook the formal recruitment process (short-listing) and determined that 6 candidates be called for interview for the position of Deputy Director – Learning.

At this point, the meeting was adjourned

The meeting was reconvened on Tuesday 22<sup>nd</sup> May 2018 at 08.45am

Councillors: L Mulherin, D Cohen, H Hayden, J Heselwood and M Rafique were in attendance.

Apologies for absence were received from the Liberal Democrat Group.

The Committee met to undertake the formal interview process for the six candidates who had been shortlisted for the position of Deputy Director – Learning.

Gemma Taskas, Deputy Chief Officer (HR) together with Steve Walker, Director of Childrens and Families were in attendance at the meeting in an advisory capacity. Also in attendance was a representative of "Proventure" who had undertaken the Executive search and selection process on behalf of the Council.

Having considered the submitted report and appendices, the Committee undertook the formal interview process for the position of Deputy Director - Learning.

**RESOLVED:** That Phil Mellen be offered the position of Deputy Director - Learning, subject to the conclusion of the associated notification processes, as set out within the Officer Employment Procedure Rules

Draft minutes to be approved at the meeting  
to be held on Date Not Specified